



**MEETING OF THE BOARD**  
**Bridges Preparatory Academy**  
Friday, September 22, 2023

A meeting of the Board of Directors for Bridges Preparatory Academy, a California nonprofit corporation was held in person on **Friday, September 22, 2023**, and via a public Zoom conference from 10:30 AM to 11:30 AM.

**Present:** David Owen, Trena Spurlock, Bryan Lee

**Others Present:** Alejandro Gomez, Addison Grant, Evan Hodes

**Via Telephone Conference:** Mary Louise Silva (due to illness)

**CALL TO ORDER:** David Owen called the meeting to order at 10:48 AM and acknowledged all staff and board members present.

**APPROVAL OF THE AGENDA**

It was MOVED Bryan Lee by and SECONDED by David Owen to approve today's agenda.

**Yes vote:** David Owen, Trena Spurlock, Bryan Lee

**APPROVAL OF MINUTES**

**June 26, 2023** – *The minutes were approved as presented.*

It was MOVED by Trena Spurlock and SECONDED by Bryan Lee to approve the board minutes for June.

**Yes vote:** David Owen, Trena Spurlock, Bryan Lee

**COMMUNICATIONS** (Board Member Comments)

None

**COMMUNICATIONS** (Public Comment)

None.

Evan Hodes introduced himself as the new leader from ExEd that will be supporting the school replacing Addison Grant.

### **APPROVAL OF MONTHLY FINANCIAL FOR BRIDGES**

Mr. Grant reviewed the monthly financials for BPA and shared that the school has experienced a \$129,000 decrease in LCFF revenue. Net income is very strong for the school. The school's financial picture is preliminary since not all reports such as attendance have been submitted.

It was MOVED by Trena Spurlock and SECONDED by Bryan Lee to approve the monthly financial for bridges.

**Yes vote:** David Owen, Trena Spurlock, Bryan Lee

### **APPROVAL OF CONAPP**

Mr. Grant introduced the 2023-24 ConApp application so that BPA will benefit from Title 1, 2 and 4 funding. Most of the funding is based on enrollment. Last year the school received \$50,000.

It was MOVED by Bryan Lee and SECONDED by Trena Spurlock to approve BPA's ConApp application.

**Yes Vote:** David Owen, Trena Spurlock, Bryan Lee

### **APPROVAL OF UNAUDITED ACTUALS**

Mr. Grant reviewed BPA's unaudited actuals (the school's financial situation) that is reported to LACOE each year.

It was MOVED by Trena Spurlock and SECONDED by Bryan Lee to approve the unaudited actuals for BPA.

**Yes vote:** David Owen, Trena Spurlock, Bryan Lee

### **APPROVAL OF EMPLOYEE HANDBOOK**

Mr. Gomez introduced BPA's Employee Handbook and the revision that was made on page 19 regarding staff time off.

It was MOVED by Bryan Lee and SECONDED by Trena Spurlock to approve the employee handbook.

**Yes vote:** David Owen, Trena Spurlock, Bryan Le

### **APPROVAL OF PARENT HANDBOOK**

Mr. Gomez introduced BPA's updated parent handbook. Changes include:

- Page 7 - the time school starts and what is considered tardy;
- Page 11 through 12 - the uniform policy, haircut and make up guidelines and cell phone usage;
- Page 28 – new grading system; and
- The school calendar was added at the end of the document.

It was MOVED by Trena Spurlock and SECONDED by Bryan Lee to approve the parent handbook.

**Yes vote:** David Owen, Trena Spurlock, Bryan Lee

**APPROVAL EXECUTIVE COMPENSATION**

Mr. Gomez' compensation as the Executive Director was discussed along with progress on annual goals and incentive pay as reflected in his contract.

It was MOVED by Bryan Lee and SECONDED by Trena Spurlock to approve the compensation for the Executive Director

**Yes vote:** David Owen, Trena Spurlock, Bryan Lee

It was MOVED by David Owen and SECONDED by Bryan Lee to move into closed session.

**CLOSED SESSION:**

**DISCUSSION OF FUTURE FACILITY TO PURCHASE & TERMS**

Mr. Gomez would like to purchase the existing building this year for \$3 or \$4 million, if possible, with the support of ExEd. The facility will require renovation for additional classroom space. The school may also have to pay the owner of the adjacent building for additional parking spaces.

**DISCUSSION OF EMPLOYEE MS**

Maria Serrano, the school's recruiter left in September of last year due to a physical injury. She later sued the school for various injuries and was eventually awarded \$15,000. She is now suing for discrimination.

It was MOVED by David Owen and SECONDED by Bryan Lee to move back to open session.

**REPORT OF ACTIONS TAKEN DURING CLOSED SESSION**

No actions were taken; therefore, nothing was reported.

**ADJOURNMENT**

It was MOVED by Bryan Lee and SECONDED by Trena Spurlock to end the meeting at 11:48 AM. All in favor. None opposed.